

MOVE IN/OUT CONDITION SECURITY DEPOSIT STATEMENT

TENANT / PROPERTY INFORMATION:

Tenant(s): _____

Address: _____

City/State/Zip: Round Lake Beach, IL. 60073 Lease Start: _____

MOVE-IN CONDITION / REPAIRS NEEDED:

ROOM	PROBLEM / REPAIR	INITIAL RESOLUTION
		____ ACCEPTED BY TENANT ____ ITEM TO BE REPAIRED
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MOVE-OUT CONDITION / REPAIRS NEEDED:

ROOM	PROBLEM / REPAIR NEEDED	COST

SECURITY DEPOSIT RECEIVED:

DATE	TYPE: CHECK/MO/CASH	AMOUNT
TOTAL SECURITY DUE: _____		TOTAL PAID: _____

TOTAL MOVE OUT CHARGES:	
BALANCE OWED (Rent, etc.)	
SUB-TOTAL	
SECURITY DEPOSIT COLLECTED	
FINAL SECURITY BALANCE	

Tenant Initial: _____ Tenant finds the entire property in good condition except for the _____ number of item(s) listed above. Tenant is responsible for any and all damage to the property caused by the Tenant, Occupants or Guest during the Tenants occupancy.

The security account will not be settled until the Tenant has completely moved out and Landlord has performed an inspection of the property.

All Tenant's Sign: _____ Date: _____

Landlord Sign: _____ Date: _____

Initials of all Tenants: _____